



TRAFFORD COUNCIL

Tuesday, 14 May 2013

Trafford Town Hall,
Talbot Road
Stretford,
M32 0TH

Dear Councillor,

Your attendance is requested at the **ANNUAL MEETING** of the Council of the Borough of Trafford on **WEDNESDAY, 22 MAY 2013**, at **6.00 PM** in the **COUNCIL CHAMBER, TRAFFORD TOWN HALL, TALBOT ROAD, STRETFORD**, for the transaction of the business set out below:

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| 1. Election of Mayor and Chairman of Council | |
| To elect the Mayor who will be Chairman of Council for the ensuing year and receive notification of the appointment of the Mayoress. | |
| 2. Appointment of Deputy Mayor and Vice-Chairman of Council | |
| To appoint the Deputy Mayor who will be Vice-Chairman of Council for the ensuing year and receive notification of the appointment of the Deputy Mayoress. | |
| 3. Vote of Thanks | |
| A vote of thanks to the retiring Mayor and Consort. | |
| 4. Minutes | |
| To approve as a correct record the Minutes of the Meeting of the Council held on 13 March 2013 and the Extraordinary Meeting of the Council held on 30 April 2013 for signature by the Mayor as Chairman. | |
| | 1 - 14 |

5. Membership of the Executive

To note the membership of the Executive Cabinet, including the Deputy Leader, as appointed by the Leader of the Council. 15 - 18

6. Shadow Executive

To note the membership of the Shadow Executive. To Follow

7. Council Committees

To receive a report on the Committees of the Council, their composition, membership and terms of reference for the 2013/14 Municipal Year. 19 - 52

8. Appointments to Outside and Independent Bodies

To receive a report on Council appointments to outside and independent bodies. 53 - 56

9. Timetable of Council and Committee Meetings

To approve a timetable of meetings for 2013/14. 57 - 58

10. Delegated Decisions and Urgent Action

To approve the following arrangements for dealing with delegated decisions and urgent action:

(a) Delegated Decisions

That where, under the approved scheme of delegation, decisions may be taken by Officers in consultation with non-Executive Members then in the absence of any specific arrangements having been made, the Officer shall consult the appropriate Chairman, Vice-Chairman and Opposition Spokesperson.

(b) Urgent Action

That, in situations which require emergency action the Chief Executive or the appropriate Officer, in consultation with the Chairman and Vice-Chairman of the Committee concerned and the Opposition Spokesperson where appropriate (or their respective nominees), be authorised to deal from this date until the Annual Meeting of the Council in 2014, with any matters of urgency or any other matter that cannot conveniently be deferred to the next ordinary meeting of the Committee, subject to later report for information, to the Committee in question.

11. **Delegation of Functions and Amendments to the Constitution**

To receive a report of the Acting Director of Legal and Democratic Services and Monitoring Officer.

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(Note: A number of extensive appendices - Amended versions of Parts 1-5 of the Constitution – are not being circulated in hard copy, however, these are available to view on the Council's Website www.trafford.gov.uk > Home > Council and democracy > Councillors and Committees > Meetings, agenda, minutes > Meetings)

Yours sincerely,



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THERESA GRANT
Chief Executive

Membership of the Council

Councillors Mrs. P. Young (Mayor), D. Butt (Deputy Mayor), D. Acton, S. Adshead, S. Anstee, Dr. K. Barclay, J. Baugh, J. Bennett, Miss L. Blackburn, R. Bowker, C. Boyes, Mrs. A. Bruer-Morris, J. Brophy, B Brotherton, D. Bunting, C. Candish, R Chilton, M. Colledge, Mrs. L. Cooke, M. Cordingley, M. Cornes, J. Coupe, Mrs. P. Dixon, A. Duffield, Mrs. L. Evans, T. Fishwick, M. Freeman, P. Gratrix, J. Harding, D. Higgins, J. Holden, M. Hyman, C. Hynes, D. Jarman, P. Lally, J. Lamb, J. Lloyd, E.H. Malik, A. Mitchell, P. Myers, D. O'Sullivan, I. Platt, K. Procter, D. Quayle, J.R. Reilly, Mrs. J. Reilly, B. Rigby, T. Ross, B. Sharp, B. Shaw, J. Smith, E.W. Stennett, N. Taylor, S. Taylor, L. Walsh, Mrs. V. Ward, A. Western, D. Western, K. Weston, M. Whetton, Mrs. J. Wilkinson, A. Williams and M. Young

Further Information

For help, advice and information about this meeting please contact:

Ian Cockill, Democratic Services Officer
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Email: ian.cockill@trafford.gov.uk

This Summons was issued on **Tuesday, 14 May 2013** by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall, Talbot Road, Stretford M32 0TH